

Who we are:

The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports.

The Department of Transportation has close to 4,000 employees statewide with regional facilities in Knoxville, Chattanooga, Nashville and Jackson. TDOT's headquarters is located in downtown Nashville.

What the Division does:

The Maintenance Division is responsible for the administration of several statewide programs to ensure the state roadway network and highway assets are maintained at an acceptable level of service by using cost effective measures. Specific responsibilities include: establishing standard operating maintenance procedures and policies, development of an annual roadway maintenance budget, emergency management planning, pavement management, interagency and city maintenance agreements, development of roadway maintenance contracts and facility maintenance.

For more information on this division, please see link below:

<https://www.tn.gov/tdot/maintenance.html>



Transportation Project Specialist Senior
Headquarters Maintenance – Asset Management Office
Location: Nashville, TN
Compensation: \$5,683.00/month

Overview

The Tennessee Department of Transportation is currently hiring a full-time Transportation Project Specialist Senior to work in the Headquarters Maintenance Division's Asset management Office located in downtown Nashville, TN. This position will assist the preparation of TDOT's annual highway maintenance budget through the use of asset management principles such as highway asset inventories and condition assessment, risk analysis, lifecycle process planning, and financial investment strategies intended to meet established maintenance levels of service.

Responsibilities

- Assist with the Transportation Asset Management Plan in accordance with federal regulations.
- Assist with the preparation of annual highway maintenance budget using established asset management processes.
- Assist the system administrator for the Maintenance Management System (MMS).
- Review and monitor maintenance expenditures and prepare executive-level summary reports.
- Evaluate and analyze datasets to identify outliers, data trends, and anomalies.
- Assist with the management of the collection of a GIS-based statewide highway asset inventory.
- Oversee the statewide Maintenance Quality Assurance (MQA) program to assess the condition of highway assets.
- Assist with establishing appropriate levels of service for highway maintenance activities.
- Provide support to regional and district-level operations crews and managers.
- Assist with preparing and submitting requests for federal reimbursements for eligible disaster events under the FHWA Emergency Relief Program.
- Expand organizational strategies and resources to strengthen and support continuing education, training, and development of direct reports.

Qualifications

- Bachelor's degree in civil engineering and five (5) years of full-time civil engineering work
- Master's degree in civil engineering and four (4) years of full-time civil engineering work
- PE license preferred
- Experience with data analysis, pavement construction and design
- Strong Written and verbal skills

To be considered for this position and for application instructions, please email TDOT.Careers@tn.gov.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.